



Department of Education

Office of Early Learning and School Readiness
BCII & FBI Background Checks

Revised 7/11/2016

This form meets Ohio Administrative Code. Programs may use this form or build their own.

Complete Section A or Section B to provide evidence that all staff have provided their BCII & FBI background checks

House Bill 190 requires all licensed educators, certificate holders and all non-licensed school employees to undergo a BCII and FBI background check. Background checks must be updated every 5 years.

Name (please print or type)

Staff Role

Section A - Non-licensed School Employees

I attest that I have requested that my BCII and FBI background check be sent to my employing school district.

Signature

Date

Section B - Licensed/Certified Staff Member

I attest that I will request that my BCII and FBI checks be sent to the Ohio Department of Education, Office of Educator Licensure when I renew my certificate/license.

Certificate/Licensure Renewal Date

Signature

Date

Complete section(s) below for five year updates

Date five year updated FBI check submitted:

If not continuous resident of Ohio, date five year updated BCI check submitted:

Staff Member Signature

Date